

Request for Return to School (학사과정 복학원)

(Undergraduate Student)

Name		Dept./Division	
Nationality		Type of Visa	
Degree Program		Student ID No.	
Period of Absence	From (MM/DD/YY) To (MM/DD/YY) (for__ Semesters)		
Reason for Absence			
Date of Admission	/ / (MM/DD/YY)	Semester of Return	YY: () semester Credits Received to Date Total (credits)

I hereby request permission for the return to school.

Advisor	Department Chairperson

Date: _____(MM/DD/YY)

Applicant: _____ (Signature)
Guarantor: _____ (Signature)

- * The guarantor shall be the student's legal guardian.
- * For a student returning from the completion of military service, attach a copy of the certificate of discharge from the military or a copy of family resident registration.
- * The returning student shall be responsible for course registration and timely payment of all fees.
- * The change of international students' status must be reported to immigration bureau, students must fill out the blank of nationality/type of visa, and if your real nationality is different from the one in the system academic registration, you must change it first with the valid documents such as the copy of your passport and alien registration card.
- * Students must leave Korea in a month from the start date of leave of absence if your visa is D2.