

## Readmission Application Deadlines and Procedure for Spring 2015

Refer to the instructions below on application for readmission in Spring 2015 for dropouts and expelled students.

A. Applicability: Dropouts and expelled students of undergraduate or graduate programs

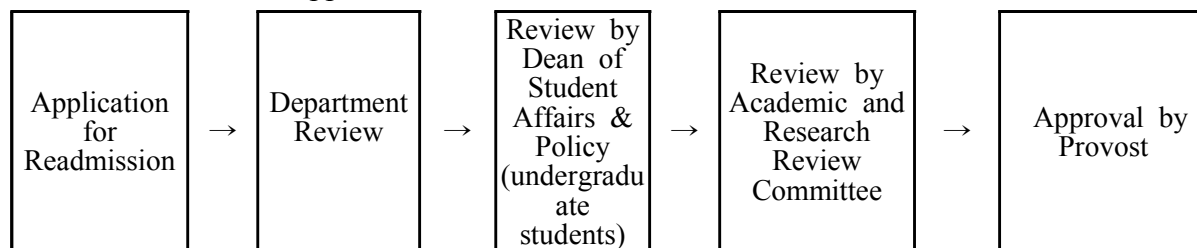
B. Deadlines:

- Student Submission : submit to the department office by Friday, Dec. 19, 2014
- Department Review: Monday, Dec. 22 - Friday, Dec. 26, 2014
- Submission of Department Review to Academic Registrar's Team : Wed., Dec 31, 2014

C. Conditions for Readmission

- No more than 3 years from the date of dropout or expulsion.
- Students expelled due to the reasons described below are not eligible for readmission.
  - . Those who are expelled for exceeding enrollment duration limit (Up to students enrolled in 2008)
  - . Those who are expelled for exceeding enrollment duration limit or who are expelled or voluntarily withdraw after extending enrollment duration limit (Starting from student enrolled in 2009)
- ※ The suspension period (3 years) does not include time taken for military service or medical treatment (attach supporting documents)
- Readmission is possible after 2 semesters including the semester of dropping out or expulsion.

D. Readmission Application and Review Process



E. Recommendation for Readmission by Department

The candidate is evaluated on academic capacity, remaining number of semesters, and possibility of graduation by a three-member review committee consisting of the advisor, department head, and department professor or a

department-related committee. For undergraduate students, a two-member review committee led by the Dean of Student Affairs & Policy will be formed to interview the recommended candidate and results will be announced through the Academic and Research Review Committee.

※ Students who did not belong to any department at the time of dropping out or expulsion must be reviewed by a department of choice.

#### F. Required Documents for Readmission

- 1) Application for Readmission (see attachment)
- 2) Future Study Plan (see attachment)
- 3) Opinion of Advisor on Readmission (see attachment)
- 4) Recommendation for Readmission (see attachment)
- 5) Academic Transcript
- 6) Proof of military service or medical condition as outlined in Article 55-5 of Academic Regulations (if applicable)

#### G. Others

- Previously earned credits will be automatically recognized without any separate procedure.
- Requirements for graduation will be unchanged from the date of initial admission.
- The number of enrolled semesters will be counted from the date of initial admission.
- Students readmitted after expulsion will be expelled upon receiving an academic warning.
- Students expelled for failing the qualifying exam must pass the exam within 1 year of readmission, and will face expulsion if requirements are not met. (This period may be extended up to 1 semester if the candidate takes a leave of absence)
- Students can be readmitted only once and will be accepted to the original academic year.
- Tuition for readmitted students follow regular tuition fees.

Attachment:   1. Application for Readmission  
                  2. Future Study Plan  
                  3. Opinion of Advisor on Readmission  
                  4. Recommendation for Readmission